



## **FRESNO COUNTY ZOO AUTHORITY**

### **ACTION SUMMARY MINUTES**

**9:00 AM, Wednesday, December 18, 2024**

**Fresno Chaffee Zoo**

**Tonle Classroom located inside of Kingdoms of Asia**

**894 West Belmont Avenue, Fresno, CA 93728**

**(559) 498-5910**

1. Call to Order  
**CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:03AM.**
2. Roll Call  
**A QUORUM WAS PRESENT WITH MEMBERS ROMAN, GARABEDIAN, HERZOG, MARTINA, AND TOSTE IN ATTENDANCE.**
3. Approve Agenda  
**MEMBER TOSTE MOVED TO APPROVE THE AGENDA. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.**
4. Public Comments  
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any  
**HELD. A MEMBER OF THE PUBLIC COMMENTED ON THE NEED FOR TIMELY UPDATES ONLINE. REQUESTED STATUS OF LARGE CAPITAL PROJECTS TO BE POSTED ONLINE.**
5. Approve Consent Agenda Items  
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar:
  - a. Review and approve minutes of November 20, 2024
  - b. Review and approve payment of County of Fresno December 2024 invoice for Professional and Specialized Services in the amount of \$9,241.11 for services through November 2024

c. Receive Treasurer's Reports for October and November 2024

**MEMBER HERZOG MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER MARTIN. THE MOTION PASSED UNANIMOUSLY.**

6. Receive Fresno Chaffee Zoo Director's report

**RECEIVED. CEO JON DOHLIN REPORTED ON EVENT SPACE. IT IS COMPLETE. REPORTED ON RECLAIMED WATER PROJECT AND CHALLENGES WITH UNDERGROUND UTILITIES RESULTING IN A SHORT DELAY. IN THE EARLY STAGES OF THE DESIGN OF THE MAINTENANCE FACILITY. REPORTED ON POSSIBLE FUNDING FROM THE CITY. EXPLORING IT BUT MIGHT NOT COME TO FRUITION. MEMBER TOSTE COMMENTED ON THE TREASURER'S REPORT PAGE SHOWING ENCUMBRANCES. THERE ARE PROJECTS LISTED THAT DATE BACK TO 2020. ASKED THAT WHEN THE ZOO BRINGS ITEMS BEFORE THE BOARD TO RELEASE ENCUMBRANCES TO PROVIDE A FRAMEWORK FOR FINAL COMPLETION OF THESE PROJECTS TO CLEAN UP THIS REPORT.**

7. Approve Fresno's Chaffee Zoo Corporation's fiscal year 2025 Measure Z Operating funds totaling \$7,959,355, for reimbursement of Animal Care, Commissary, Veterinary, and Maintenance & Horticulture Salaries and Benefits, Animal Feed, Animal Exhibit Supplies, Veterinary Supplies, Water Quality Supplies, Utilities and Bank Fees to wire reimbursement funds to the Zoo; and approve fiscal year 2025 Measure Z Capital funds totaling \$1,056,503, for animal acquisitions/shipping and exhibit renovations

**MEMBER GARABEDIAN REQUESTED A FIVE-YEAR PLAN ON TICKET PRICES. DISCUSSION ENSUED REGARDING AFFORDABILITY. MEMBER GARABEDIAN MOVED TO APPROVE THE 2025 OPERATING FUNDS BUDGET AND CAPITAL FUNDS FOR ANIMAL ACQUISITIONS AND EXHIBIT RENOVATIONS. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.**

8. Approve Measure Z Operations Fund Cash Balance Policy

**MEMBER TOSTE MENTIONED RESERVATIONS ABOUT HOW THE POLICY READS, I.E. "NO MORE THAN NINE MONTHS" READS AS INFLEXIBLE. IT WAS NOTED THAT IT INCLUDES TWO SEPARATE BALANCES AND PROVIDES THAT FLEXIBILITY. MEMBER GARABEDIAN MOVED TO APPROVE THE CASH BALANCE POLICY. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.**

9. Review next meeting dates and revise if necessary:

- Wednesday, January 22, 2025

**MEMBER HERZOG MOVED TO CANCEL THE JANUARY 22, 2025 BOARD MEETING WITH THE NEXT MEETING TO BE HELD AS SCHEDULED ON FEBRUARY 26, 2025. SECONDED BY MEMBER MARTIN. THE MOTION PASSED UNANIMOUSLY.**

10. Receive staff reports

**AUDITOR STAFF REPORTED ON SAM VANG LEAVING THE DEPARTMENT.**

11. Chair's comments

**CHAIRMAN THANKED AND WISHED ALL HAPPY HOLIDAYS.**

12. Board Member comments

**MEMBER TOSTE THANKED THE GENTLEMAN FOR HIS PUBLIC COMMENTS. AGREED ON BEING 100% TRANSPARENT AND WANTS TO RETURN TO MEETINGS BROADCAST LIVE. MOVING MEETINGS FROM THE RETIREMENT FACILITY TO THE ZOO HAS**

**INTERRUPTED BROADCASTING. COORDINATOR NOW HAS THE TECHNOLOGY TO BROADCAST LIVE AT ANY LOCATION AND WILL DO SO DURING THE NEXT MEETING.**

13. Adjourn  
**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 9:52AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org). Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.